

JOB DESCRIPTION

Position Title: Welder

Division: Workshop	Location: Main Office, Matautu-tai
Report to: Assistant General Manager Workshop	Contract: Permanent
Hours of Work: 9am – 5pm	Salary: \$15,147 - \$17,321 [L6]

Primary Objective

To assist the Leading Hand Welder and Senior Welder in carrying out welding, fabrication, repair and maintenance works for SSC vehicles, vessels, machinery and equipment while ensuring all tasks are completed safely, efficiently and in accordance with approved welding and workplace safety standards.

Part A: Key Responsibilities, Activities, Tasks & Key Performance Indicators (KPIs)

Key Areas of Responsibility	Key Activities and Tasks	Key Performance Indicators (KPIs)
Welding and Fabrication Duties	1.1 Perform welding and mechanical cutting on aluminium, cast iron, stainless steel and other metals 1.2 Carry out heating and metal cutting works 1.3 Repair, replace and modify damaged metal parts and fabrication components 1.4 Carry out welding repairs on vessels, vehicles, workshop machinery and equipment 1.5 Fill gaps and repair cracks by welding metal pieces and components 1.6 Assist in aligning, measuring and clamping components prior to welding 1.7 Prepare metal surfaces for welding operations using grinders, scrapers and other tools 1.8 Operate welding machines and workshop equipment safely and effectively 1.9 Conduct basic maintenance and cleaning of welding machines and workshop tools 1.10 Report faulty tools, equipment defects and maintenance requirements to the Leading Hand Welder and Senior Welder 1.11 Maintain a clean, organized and hazard free work environment 1.12 Assist the Leading Hand Welder and Senior Welder in completing assigned workshop tasks and projects	<ul style="list-style-type: none"> • Timely completion of all tasks assigned with minimal supervision • Zero tolerance for near misses and safety related incidents in the workplace • 100% compliance to all workplace policies and procedures

	1.13 Support post weld clean up, inspection and finishing activities 1.14 Assist with urgent breakdown repairs and maintenance works when required 1.15 Carry out other workshop duties as instructed by the Supervisors or AGM Workshop	
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Part B: Merits and Selection Criteria

Skills and Abilities	i. Ability to perform welding, fabrication, cutting and metal repair works ii. Ability to operate welding machines and workshop equipment safely and effectively iii. Knowledge of welding techniques, materials and fabrication methods iv. Ability to read and interpret basic technical drawings and measurements v. Good problem solving and troubleshooting skills vi. Ability to follow instructions and complete tasks within deadlines vii. Good communication and teamwork skills viii. Ability to work independently and under supervision ix. Ability to work safely in a workshop or vessel environment
Personal Attributes	i. Honest, reliable and hardworking ii. Strong commitment to workplace safety and quality workmanship iii. Willingness to learn and improve technical skills iv. Punctual and dependable v. Ability to work under pressure and respond to urgent repairs when required vi. Positive attitude and professional work ethic vii. Cooperative and respectful when working with colleagues and supervisors
Experience	i. Previous experience in welding, fabrication or metal works is desirable ii. Experience working with welding machinery, workshop tools and fabrication equipment iii. Experience in marine, mechanical or heavy equipment repair environments would be an advantage
Qualifications	i. Trade Certificate in Welding, Fabrication, Mechanical Engineering or related field from a recognized institution is preferred. ii. Valid driver's license desirable

Continued Professional Development

The Samoa Shipping Corporation is committed to provide CPD for the successful candidate. SSC expect the successful candidate to undertake available training courses and research to enhance personal knowledge, skills and experience.