



**Job Description  
Engine Surveyor  
Division: Maritime**

<b>JOB DESCRIPTION</b>	
<b>Job Title</b>	Engine Surveyor
<b>Salary Range</b>	\$28,377.00 (A10/L10)
<b>Location</b>	Main Office @ Matautu-Tai
<b>Hours of work</b>	Monday to Friday, 8.30am to 5pm
<b>Reporting to</b>	Principal Technical Officer / AGM Maritime
<b>Responsible for</b>	N/A
<b>Contractual Status</b>	Permanent Subject to six months probationary period
<b>Primary Objectives</b>	Provide safe practices in ship operation and a safe working environment and participate in operational planning and reporting.
<b>Key Responsibilities, Tasks and Activities</b>	<ul style="list-style-type: none"> <li>❖ Oversee the Petty cash process Assist with Maritime Technical Officer in Contacting the ship's engine inspection/survey</li> <li>❖ Assist with Maritime Technical Officer in conducting ISM &amp; ISPS Internal Audit onboard ship.</li> <li>❖ Ensuring that ships comply with National and International Regulations and Company procedures</li> <li>❖ Ensuring that Statutory and Classification surveys for all vessel documentation, plants, and equipment are carried out.</li> <li>❖ Spot checks and follow up engine items regularly of deficiencies, findings, and inconsistency of internal and external audit result</li> <li>❖ Assist the Principal Technical Officer with all marine shipboard safety and environmental protection policies carried out under National and international Regulations, and Company procedures</li> <li>❖ Assist the Principal Technical Officer with preparation for the initial, renewal, and annual surveys</li> <li>❖ Carry out duties when the Shore-based emergency response team gathered for emergencies.</li> <li>❖ Carrying out shipboard engine training and familiarization with the Company Safety Management Systems. (S.M.S.)</li> <li>❖ Dealing with non-conformities covering ship and shore-based operations.</li> </ul>

	<ul style="list-style-type: none"> <li>❖ Assist the Principal Technical Officer in providing preparation of procedures in response to emergencies.</li> <li>❖ Liaising with ship engineers with regards to maintenance/repair requires onboard ships fleet.</li> <li>❖ Contribute to the effectiveness of divisional policies by providing technical advice, support, and feedback to the AGM Manager</li> <li>❖ Perform any other duties directed from time to time by Principal Technical Officer or AGM Maritime</li> </ul>
<b>Selection Criteria (Person Specification)</b>	
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>❖ Must have a Class 4 Master/Engineer or equivalent qualification, and demonstrated knowledge and skills equivalent to this level (Essential)</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>❖ A minimum of 4 years relevant experience as Captain/Chief Engineer on ship less/more than 500 GT (Essential)</li> <li>❖ Must have good knowledge and skills of ISM regulation and ISPS code (Desirable)</li> <li>❖ Must have good knowledge of ship handling and emergency skills (Essential)</li> <li>❖ Must have sound knowledge of National Regulations and International Convention (Desirable)</li> <li>❖ Must have good knowledge and experience of ISM internal and external auditing standards and procedures (Essential)</li> <li>❖ Proven knowledge and experience in ISM internal and external audits (Essential)</li> <li>❖ Must have good reporting and communication skills in both English and Samoan (Essential)</li> <li>❖ Must be mentally and physically fit to work onboard (Essential)</li> <li>❖ Strong computer literacy (Desirable)</li> <li>❖ Must be mature and honest (Desirable)</li> </ul>
<b>Continued Professional Development</b>	The Samoa Shipping Corporation is committed to provide CPD for the successful candidate. SSC expect the successful candidate to undertake available training courses and research to enhance personal knowledge, skills and experience